

Form B  
R/IP/RA/2

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### **CO-OPERATIVE AND COMMUNITY BENEFIT SOCIETIES ACT 2014**

The FCA acknowledges the registration of the following society under the Co-operative and Community Benefit Societies Act 2014 as a **Co-operative Society**

Society name: **Bellingham Ex Servicemen's Club Limited**

Registration number: **4418**

Registration date: **8 September 2017**



**All Previous Rules rescinded.**

## **Rules of the**

### **Bellingham Ex-Servicemen's Club Limited**

#### **1 Name office and Objects of the club.**

The society shall be named the Bellingham Ex-Servicemen's Club Limited, (hereinafter called the club) . The registered office shall be in England and shall be at Forster Hall 10 Allerford Road Catford London SE6 3DD

The objectives of the club are to afford to its members both male and female the means of social intercourse, mutual helpfulness, mental and moral improvement and rational recreation, and also further to advance the comradeship which sprang up whilst serving their country in the past and in the future.

#### **2 Admission of Members**

Any two members male and female of not less than six months standing may propose and second a candidate for membership, provided that they can from personal knowledge vouch for his or hers respectability and fitness to be a member and both shall sign the nomination form to this effect.

The candidate shall also sign such declarations of his concurrence and adherence to the purposes of the club as shall be required by the managing committee an entrance fee of £10.00..... Must be paid by the candidate male or female on nomination to be returned in the event of his not being elected.

The election will be made by the managing committee and both proposer and seconder will be required to appear in person before the managing committee. No persons under the age of 18 years of age or an employee of the club. Both the names of the proposer and seconder together with the name and address of the candidate will be displayed so that it can be viewed by members of the club before his name is submitted for election. In the case of a member of the armed forces male or female the candidates for membership will declare details of, his or her last regiment (if ARMY) last ship (if NAVY) or his last unit (if RAF) proof of H.M.S Forces occupation shall be submitted at election of candidate.

#### **3 Shares.**

Shares shall not be withdrawable and shall be the value of 50p which shall be paid when application is made for membership and returned in the case the application is refused. No member shall hold more than one share and no interest or dividend shall be paid on it. Shares shall not be transferable. A member shall forfeit the share value of 50p on ceasing membership from whatever cause to be a member.

#### **4 Subscriptions**

Every member male or female shall pay a subscription fee to the club and become due as soon as he or she is elected. The subscription of £10.00 shall be paid before the member is entitled to any of the privileges of the club.

Any member male or female who has not paid his or her subscription by the 1<sup>st</sup> February shall be in arrears and if not paid by the 1<sup>st</sup> March he or she shall cease to be a member and they will not be permitted to use the club or be considered a member for the purposes of these rules.

The managing committee on receiving information that any member is unable to pay his subscriptions owing to financial hardships or other good cause may at its discretion in writing excuse payment of such member's subscriptions

For such period as they feel fit and the member shall not forfeit the privileges of the club.

#### **5 Notifying Change of Address**

The managing committee shall keep upon the club premises the names and addresses of all members male or female. Every member shall within 14 days give notice to the secretary of any change in their address.

Correspondence sent to members last known address as is entered on the register shall be deemed as being received. The names of those who cease to be members shall be removed from the register and placed onto a lapsed member register for future reference

#### **6 Cessation of Membership**

Members both male and female shall cease to be members;

By failing to pay subscriptions any persons whose membership has ceased from this clause shall not be elected to membership unless he or she pays such fees or a fine as the managing committee may in its discretion determine.

By expulsion

By resignation in writing to the secretary unless the managing committee waives the requirement for the same.

By death

By becoming a member of staff of the club.

Shares shall not be transferable. A member shall forfeit the share value of 50p on ceasing membership together with any entitlement to any other property therefore there can be no claims for any other property from whatever cause to be a member as detailed above.

## **7 General Meetings**

### **Ordinary Meetings;**

1. There will be two ordinary general meetings each year one to be held not later than the 31<sup>st</sup> January and the other not later than the 31<sup>st</sup> July on dates set by the managing committee the meeting held by the 31<sup>st</sup> of January shall be the annual general meeting. At least 10 days notice of every general meeting together with a copy of the agenda shall be posted in the club.

The business of the AGM meeting shall be to receive the account of accounts and balance sheet as audited and the report of the auditor on the revenue account or accounts and balance sheet if required and at each ordinary general meeting to consider such other business to be proposed by the managing committee or any proposal by a member male or female of which 7 days notice has to be given to the secretary in writing. On receipt of such notice the secretary shall add to the agenda posted in the club.

The Auditor shall be entitled to attend any general meeting of the club to receive all notices of and other communications relating to any general meeting which any member male or female is entitled to receive and to be heard at any meeting which he attends which concerns him as auditor.

## **2. Special Meetings**

A special meeting shall be called by the secretary in the following cases

Upon the direction of the managing committee and in accordance with such direction.  
On a notice signed by 25% of the total number of members male and female entitled to attend and vote at a general meeting stating the reason for the meeting. Such a meeting will be held within not less than 14 and not more than 21 days from the date of the request has been delivered to the secretary any of the requisitions.

### **3. Notice to be given**

Notice of any special meetings and the object for which it is called, shall be posted by the secretary in the club at least 10 days prior to the meeting. Should the secretary not convene a special meeting in the manner required hereby within 10 clear days any of the requisitioners may call such a meeting giving such notice as is provided by this rule.

### **4. Business**

No business other than that named in the notice shall be brought before a special meeting.

### **5. Adjournment**

Any general meeting duly constituted, may adjourn to such time as the members present direct and may continue any such adjournment from time to time. No business shall be brought on at any adjourned meeting which could not have been transacted at the original meeting.

## 6. Voting

Each member male or female shall be entitled to one vote on each motion.

## 7 Officers

1. The club shall have the following three trustees a chairman, president, vice president, treasurer, secretary a minimum of 6 and up to 12 committee members male or female.

The trustees shall be appointed at a general meeting by a resolution of a majority of the members male and female present and entitled to vote and shall remain in office during the pleasure of the club. The chairman, president, vice president, and treasurer shall be elected each year by ballot at the elections held following the AGM and remain in office until their successors are appointed.

Retiring members shall also be eligible for re election at the AGM at which they retire.

The secretary shall be elected by ballot and shall remain in office during the pleasure of the club. A trustee shall not be secretary, treasurer of the club.

2. Any officer shall be removable at any time provided 75% of the members male and female present at a special meeting called for this purpose shall vote in favour of such removal.

3. Any officer not attending for three consecutive committee meetings shall unless he or she sends an explanation which the committee considers satisfactory cease to be a member of the committee and removed from office.

4. In the event of a vacancy arising amongst the officers by death, resignation or removal as provided above, the vacancy will be filled the committee having the power to appoint a member to fill the vacancy.

If the secretary is the holder of the club premises certificate then any changes must be notified by the president or secretary within 28 days to the licensing authority.

5. In the event of the removal or the resignation of the whole or majority of the committee the secretary shall arrange for a ballot to be held as provided in rule 8(4) any officer shall vacate his office if suspended or expelled from membership under rule 23 or upon ceasing membership from any cause. A vacancy occurring on the suspension or expulsion of an officer (except trustees and secretary) shall be filled by the committee after hearing of any arbitration appeal made in accordance with rule 24.

6. In case any trustee being removed shall refuse or neglect to assign or transfer any property of the club as the committee shall direct he shall be expelled from the club and shall cease to have any claim on the clubs accounts of any contributions paid by him or her without prejudice to any liability to prosecution which may have incurred.

7. Notice of any resolution appointing a trustee shall be sent by the secretary to the Financial Services Authority within 14 days in the appropriate format.

## **8 Managing committee**

The committee shall consist of the Chairman, President, Treasurer, the 3 Trustees and a minimum of 6 and up to 12 committee members all of whom shall be above the age of 18.

It shall have full powers of management to conduct the business of the club and to exercise on behalf of the club all the powers of the club not specifically required by these rules or otherwise to be executed at a general meeting.

The committee shall control the management of the club and shall have exclusive power to engage or dismiss a steward and other servants. It shall also have the power to purchase such articles and do all such things as it may deem necessary for carrying out the objects of the club. It will also have due regard to any resolution or recommendation of any general meeting but in respect of matters not specifically required by these rules to be decided at a general meeting shall not be bound to give effect to the same if in its judgement such action would be injurious to the best interests of the club. The committee shall meet not less than once a month or as may be agreed from time to time by the committee and not less one half of the total of the committee. No resolution of the committee shall be rescinded unless notice has been given at the previous meeting of the committee.

## **9 Finance Committee**

The committee shall at the first meeting select a subcommittee to be called the finance committee which shall meet every 28 days to take a record of stock by themselves or an appointed agent, check all demands for payment with the order book with the delivery notes and invoices received daily and weekly cash figures taken and paid out by the club checking all receipts paid out and preparing a weekly/monthly spread sheet detailing all receipts and payments to balance with the bank. The finance committee shall have the power to give such orders to be supplied and work to be done as necessary for carrying out the objects of the club but nothing in this rule shall empower the committee to incur expenditure except such as is consistent with the objects for which the club is established.

## **10 Orders**

The officer and committee of the club shall by virtue of their appointment order goods or dispose of the funds of the club.

No goods or labour shall be supplied, nor any contract into for work to be done for the club by a member, nor any salary, profit or remuneration paid to any officer, unless specifically authorised by these rules or a general meeting.

## **11 Liability of Trustees**

All the property of the club shall be vested by the committee by authorising and acting for the members male and female of the club. No personal liability shall attach to any trustee, except to the extent of such funds of the club as may be actually received by him or her. He trustees shall be the persons to sue and be sued on behalf of the club.

## **12 President**

The president or in his absence an elected chairman shall take the chair at all general meetings of the club.

## **13 Treasurer**

The treasurer shall pay all monies received by the club from any source whatever, without deduction for any purpose whatever to credit to the account opened in the name of the club at such bank in such manner as the committee may direct and further shall keep such accounts and pay such debts of the club as the committee shall direct and shall when required to do so render to the committee or a general meeting an account of any monies received and expended by him or her.

## **14 Secretary**

The secretary of the club shall be the executive office of the club he or she shall keep on the club premises a register of names and addresses of all members and a subscription book in which all payments of such members are recorded. He or she will carry out the directive of the committee shall receive all monies on account of the club and pay them to the treasurer and keep such accounts as directed by the committee, take minutes of all meetings prepare accounts and balance sheets and submit them to the auditor. The secretary shall ensure that the club premises certificate or a certified copy is kept at the club for the purpose of section 94(2) of the licensing act 2003 who may be the secretary.

## **15 Annual Returns to Financial Services Authority**

1. The secretary shall send to the Financial Services Authority once in every year within the time allowed by legislation an annual return relating to the clubs affairs for the period required to be included in the return. The annual return must be made up for the period beginning the first day of January for the year preceding the year in which the return is required to be sent ending the 31<sup>st</sup> December inclusive. A copy of the report of the auditor on the accounts and balance sheet contained in the return if required by statute must accompany the return.

### **2. Copies to Members**

A copy of the last annual return or balance sheet containing the same details relating to the affairs of the club together with a copy of the report of the auditor on the accounts and balance sheet so supplied as the case may be shall be supplied to every member male or female interested in the club funds.

### 3 Balance Sheet

A copy of the accounts and balance sheets covering the year ending on the previous 31<sup>st</sup> December and the report of the auditor on the balance sheet and accounts if required by statute shall be posted in the registered office and shall always hung up in a conspicuous place at the said office.

### 16 Audit

1. An audit where necessary in law or where the memberships require, will be carried out by a registered auditor. Where there is no requirement to carry out an audit a registered auditor will be appointed to act as the reporting accountant.
2. **Save as provided in paragraph 3 of this rule every appointment of an auditor shall be made by resolution of a general meeting of the club and its members male or female.**
3. The committee may appoint a registered auditor to fill any casual vacancy occurring between general meetings of the club.
4. **A registered auditor appointed to audit the accounts and balance sheet of the club for the financial year.**
5. Inspection of books Any member male or female having interest in the club may at reasonable times, inspect all books and accounts at the registered office or any place they are kept and it shall be the responsibility of the secretary to produce them for inspection

### 17 Conduct of elections

#### 1. Nominations

The election of officer's except trustees shall be by ballot. At least three weeks before the day fixed for any ballot a nomination sheet shall be posted in the club by the secretary on which all names of candidates for any office must be entered and such sheet shall remain open on the day following the closing of the general meeting. No member shall be eligible for nomination unless he or she has been a member for at least 6 months prior to nominations. No member under suspension shall be eligible for nomination. No candidate shall be nominated for more than one position and if nominated shall be deemed to have resigned from his present position.

#### 2. Scrutineers

The arrangement for a ballot shall be carried out under the direction of the secretary by 3 scrutineers who shall not be candidates or officers, the scrutineers so appointed shall remain until their successors are appointed.

#### 3. Ballot when held

Ballots shall be held during the week following the AGM, ballots shall remain open during not less than 2 hours on the evening of not less than 3 consecutive days to be fixed by the committee the results of which will be posted in the club signed by the scrutineers, recording the votes polled by each candidate and indicating which candidates were elected.



#### 4. Who may Vote

Each member male or female have one vote for each vacancy but no member male or female may give more than one vote to any one candidate.

#### 5 Tie

The candidates receiving the highest number of votes shall be declared duly elected. In the event of a tie for the vacancies the names will be written on slips of paper which will be concealed and the president or in his or her absence, someone appointed by the scrutineers shall then draw as many slips as there are vacancies and the members drawn will be duly elected.

#### 6. Scrutiny

The scrutineer's will at the conclusion of the ballot seal up the ballot papers and hand them to the secretary who will retain them for a period of seven days. A scrutiny shall take place if a written demand is presented to the secretary within the seven days from the close of the ballot signed by not less than one fifth or 50 members whichever is the lesser and the scrutiny shall be carried out by 3 fresh scrutineers to be named by the committee the results of which will be posted in the club and the decision shall be final these members.

### **18 Settlement of Disputes**

#### 1. Disputes between a Member and an officer of the club

All disputes between a member and an officer of the club shall unless the committee elect to refer the matter to a special meeting be settled by the committee. An officer who is on the committee should not vote or act as a committee member in any dispute concerning him or her personally, the decision of the committee shall be final.

#### **Disputes between a Member and the club**

2. All disputes between a member or person aggrieved who has ceased to be a member, or person claiming through such member or person aggrieved or under the rule of the club shall be referred to the committee, who will act as arbitrators for the club and whose decision shall be final.
3. In this rule the expression dispute includes any dispute arising on the question whether a member or person aggrieved is entitled to be or to continue to be a member of the club or to be reinstated will be decided by the committee.

## **19 Misconduct of members**

1. The officers or committee members have the power to order the withdrawal from the club premises of any member male or female who has infringed any rule whether within the club or elsewhere.
2. The officers or committee members who order the withdrawal of a member male or female for misconduct shall at the next committee meeting lay a complaint on which the committee must decide whether to formally charge the member male or female, which may lead to a suspension depending on the majority decision of the committee.

## **20 Right of appeal**

A member suspended or expelled has the right to appeal through the committee within 30 days of the original committee meeting at which the member was suspended or expelled the final decision will remain with the committee who have the power to rescind or alter such suspension or expulsion.

## **21 Introduction of Guests**

A member male or female may personally introduce 3 guests only at any one time and will at all times be responsible for them and their behaviour at all times they are in the club, the following shall not be admitted as guests

- a. Former members male or female who have been expelled
- b. Former members who have ceased to be members through non payment of subscriptions.
- c. Members who are under suspension.

## **22 Guests and Exercisable Articles**

Should any guest introduced by a member pay for alcohol he shall be removed from the club premises. If introduced by a member the member may be expelled from membership on the fact being duly proved and it shall be the duty of any officers of the club, becoming aware of such breach of the rules to report it at once to the committee.

## **23 Rules**

### **1. Supply**

The secretary shall be supplied by the committee with copies of the rules and shall be bound to supply a copy to any person on demand.

### **Amendment**

These rules may be amended only at a general meeting called for that purpose; any amendments shall require 75% agreement of the member's male or female present. Notification of any changes on the name of the club must be given to the Financial Services Authority within 28 days after the change is made and registered.

## **24 By-Laws**

The committee shall have the power to make such by-laws as it may consider for the good of the club provided they do not conflict with any rules of the club, and shall be posted on the notice board of the club.

## **25 Dissolution**

The club may at any time be dissolved by an instrument of dissolution must be approved by 75% of members. Upon dissolution of the club by consent any surplus remaining after payment in full of clubs creditors shall be divided in equal shares among those members male or female who were members at the date that the special provision was made.

## **26 Hours of opening and closing**

The club shall open and close at such time as the committee may determine subject to the terms specified in the Club Premises Certificate granted to the club under the licensing Act 2003.

## **27 Value added Tax**

To be reviewed quarterly by the clubs accountants.

## **28 Life Members**

Life membership shall be awarded to all members male and female over the age of 60 years of age. Life members shall not be liable to pay subscriptions under rule 3 but shall be entitled to all the rights and privileges of club membership, including the right to attend meetings, vote at elections and be nominated for a committee or other office

Every life member must personally attend the club or contact the club by letter to renew his or hers life membership. Failure to do this shall result in the membership being ceased as with all other members and unable to use the facilities of the club.

## **29 Interpretation**

1. In these rules, unless the contrary intention appears, word denoting the masculine gender shall be deemed to include the feminine.

## **30 Under 18 years of age**

No one under the age of 18 years of age is allowed to drink alcohol on the premises. Alcohol shall not be supplied directly or indirectly to persons under the age of 18 whilst on the club premises.

## **31 Classes of memberships**

### **1 Ordinary members**

Only ex servicemen and members of the armed services the candidates applying for membership will declare, his or her last regiment (if ARMY) last ship (if NAVY) or his last unit (if RAF) proof of H.M.S Forces occupation shall be submitted at election of candidates.

The candidate shall also sign such declarations of his concurrence and adherence to the purposes of the club as shall be required by the managing committee an entrance fee of £.10.00..... Must be paid by the candidate on nomination to be returned in the event of his not being elected.

The election will be made by the managing committee and both proposer and seconder will be required to appear in person before the managing committee.

### **2 Honorary members.**

Persons who are not ex-servicemen may be admitted to the club as honorary members Any two members male and female of not less than six months standing may propose and second a candidate for honorary membership, provided that they can from personal knowledge vouch for his or hers respectability and fitness to be a member and both shall sign the nomination form to this effect.

The candidate shall also sign such declarations of his concurrence and adherence to the purposes of the club as shall be required by the managing committee an entrance fee of £.10.00..... Must be paid by the candidate on nomination to be returned in the event of his not being elected.

The election will be made by the managing committee and both proposer and seconder will be required to appear in person before the managing committee. No persons under the age of 18 years of age or an employee of the club. Both the names of the proposer and seconder together with the name and address of the candidate will be displayed so that it can be viewed by members of the club before his name is submitted for election.

All honorary members male or female shall be entitled to all the rights and privileges of club membership, including the right to attend meetings, vote at elections and be nominated for a committee or other office.

### **3 Life member**

Life membership shall be awarded to all members male and female over the age of 60 years of age. Life members shall not be liable to pay subscriptions under rule 3 but shall be entitled to all the rights and privileges of club membership, including the right to attend meetings, vote at elections and be nominated for a committee or other office. Every life member must personally attend the club or contact the club by letter to renew his or hers life membership. Failure to do this shall result in the membership being ceased as with all other members and unable to use the facilities of the club.

### 32 Loans and Loan stock.

The committee may obtain advances of money for the purposes of the club from members male or female or others on bonds, or agreements, or promissory notes, or from members only on certificates in respect of indebtedness of loan stock as provided hereafter. The total amount not exceeding £10000.00 as may from time to time be fixed by any general meeting. The committee may take any such loan on such terms as to the rate and manner of repayment as it thinks fit but the rate of interest agreed to be given on any such advance other than advances obtained under deed from the clubs brewers shall not exceed 5% per annum or 1% above the Bank of England's minimum lending rate, whichever is higher. Any bond of the club may be made a specific charge upon any property of the club specified therein or any schedule thereto but a separate register shall be kept of all such bonds. All such bonds and other documents shall be made in such form and shall be signed on account of the club by such persons as the committee may from time to time direct

The club shall not receive any monies on deposit.

### 33 Profits

The profits shall be applied as follows;

- a. For providing for the redemption of the loan capital
- b. In the interests of all ex-servicemen at the discretion of the majority of the members male or female present and voting at a general meeting.
- c. In promoting mutual intercourse and united actions between members.
- d. Any other lawful purpose authorised at an AGM or special meeting providing always that except by the dissolution of the club, or as interest on loans, no profits or funds of the club shall be distributed among the members male or female.

### 34 Investment

The committee may invest the funds of the club in or upon any security, being a security in which Trustees are for the time being authorised by law to invest, for which purpose sections 1 to 6 of the Trustee Investment act 1961 shall apply as if the club were a trustee and its funds were trust property; but not otherwise.

  
Trevor Ray President

  
Victor Hall Secretary

James Mcguire Chairman



Caroline Phillips Member



Dated This 30<sup>th</sup> Day of August 2017



## Mutual Societies Application Form

New registrations and conversions:  
co-operative societies and community benefit societies

### Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed by all relevant individuals.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed and dated by all relevant individuals.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will treat the application as incomplete. This will increase the time taken to assess your application.

5 If there is not enough space on the form, you may use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatories to the form.

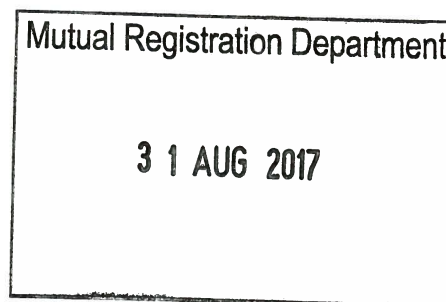
6 Email a scanned copy of the signed form and supporting documents to

[mutual.societies@fca.org.uk](mailto:mutual.societies@fca.org.uk)

or

send it by post to:

Mutuals Team  
Financial Conduct Authority  
25 The North Colonnade  
Canary Wharf  
LONDON  
E14 5HS





## **Mutual Societies Application Form**

New registrations and conversions:  
co-operative societies and community benefit societies

### **Full proposed name of society:**

Bellingham Ex Servicemans Club Limited

### **Important information you should read before completing this form**

You must use this form if you are:

- applying to register a new co-operative society
- applying to register a new community benefit society
- converting a particular type of friendly society into a co-operative society or community benefit society (please see notes for details); or
- converting a registered company into a co-operative society or community benefit society.

Please note:

- we have an information note that may assist you in completing this application.
- any personal details you give on the form will be placed on the society's file.
- it is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your application and possibly lead to the application being rejected.

Please keep a copy of the form and the supporting documents for future reference.

### **Terms in this form**

'FCA', 'PRA', 'us' and 'we' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

'The 2014 Act' is the Co-operative and Community Benefit Societies Act 2014

'The 1974 Act' is the Friendly Societies Act 1974

# Details of Registration

**1 What are you applying to do?**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Register a new co-operative society  | Complete this form from question 3                        | <input type="checkbox"/> Completed  |
| <input type="checkbox"/> Register a new community benefit society  | Complete this form from question 3                        | <input type="checkbox"/> Completed  |
| <input type="checkbox"/> Convert a friendly society into a co-operative society or community benefit society   | Complete this form from question 2<br>Complete Appendix 2 | <input type="checkbox"/> Completed<br><input type="checkbox"/> Completed and Attached |
| <input type="checkbox"/> Convert a registered company into a co-operative society or community benefit society | Complete this form from question 3<br>Complete Appendix 3 | <input type="checkbox"/> Completed<br><input type="checkbox"/> Completed and Attached |

**2 Details of the society that is currently registered under the Friendly Societies Act 1974**

Name of current society (if converting)	
Register number of society	

**3 Contact details for communications about this application**

Name	Trevor Ray
Position	President
Full Address	10 Allerford Road Bellingham SE6 3DD
Contact Telephone	07950457146
Email Address	trevor-ray@hotmail.com

**4 Does the society have any timing factors that it would like us to consider?**

If the society wishes to be registered by a specific date, we will try to meet it. Please bear in mind we usually take 15 working days to examine each application.

If possible as soon as possible thank you
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**5 You must attach the following:**

Two copies of the proposed society's rules (or one copy if submitted electronically), signed at the end by 3 members and by the society Secretary.

Attached



**6 What is the full proposed name of the society?**

Bellinham Ex servicemans Club Limited

**7 What business, industry or trade does the society intend to carry out?**

Ex servicemans members and honary members Club

**8 How will the society fund its activities?**

If the society proposes to issue withdrawable share capital please state whether the society intends to pay interest on the share capital and, if so, how the society will determine the rate of interest to be offered.

The society will issue one share per member which will be withdrawable on cessation of membership. No Interest shall be paid or interest on the share capital.  
 Funding is by membership subscriptions and takings from the bar after taking out any expences due from running the society.  
 The society will be a non profit making society.

**9 What date does the society want to end its financial year on?**

If you want a specific financial year end date please specify below. If left blank the society will be registered with a financial year ending on the last day of the month it was registered.

3 1 / 1 2 / 2 0 1 8

To register a **co-operative society** go to question 10

To register a **community benefit society** go to question 15

**Co-operative society**

**10 How will members benefit from the business industry or trade of the society?**

So that its members both male and female enjoy the means of social intercourse, mutual helpfulness, mental and moral improvement and rational recreation, and also further to advance the comradeship which sprang up whilst serving their country in the past and in the future.

**11 Is membership of the society required to obtain the benefits offered by it?**

- Yes  
 No

**12 In what way will members participate in an ongoing basis in the society's primary business?**

Members male or female shall have the right to attend any general or special meetings.  
 Notice of any special meetings and the object for which it is called, shall be posted by the secretary in the club at least 10 days prior to the meeting.

**13 How will members democratically control the society?**

Each member male or female shall have one vote at any general or special meeting on each motion.

**14 How will the society use any surplus/profit?**

If the society intends to distribute the surplus/profit to members please explain how this is to be done.

Bellingham ex servicemens club is a non profit organization no profits if any will be passed onto the members but used to improve the facilities of the club for the use of the members male or female

**Continue to question 20**

**Community benefit society**

**15 Who are the community the society intends to benefit?**

The community are its ex service members and honary members male or female

**16 How will the society benefit that community?**

The society will benefit the community by improving the club and offer total commitment to its members male and female.

**17 How will the society use any surplus/profit?**

Bellingham ex servicemens club is a non profit organization no profits will be passed onto members but used to improve the facilities of the club for use of the members male or female

**18 Are the society's objects charitable?**

- No ▶ Continue to next question     
  Yes ▶ Complete Appendix 1     
  Completed and Attached

**19 Does the society intend to have a statutory asset lock?**

- No  
 Yes

**Continue to question 20**

## 20 Please complete the table below

Matters to be provided for	Rule number(s)
The society's name	1
The objects of the society	1
The place of the society's registered office, to which all communications and notices may be addressed	1
The terms of admission of the members, including any society or company investing funds in the society under the provision of the 2014 Act.	2
The method of holding meetings, the scale and right of voting, and the method of making, altering or rescinding rules.	7
The appointment and removal of a committee, (by the name of *Bellingham Ex Servicemans Club Limited ) and of managers or other officers, and their respective powers and remuneration.	8
The maximum amount of interest in the shares of the society which may be held by any member otherwise than by virtue of section 24(2) 2014 Act.	3
Whether the society may contract loans or receive moneys on deposit subject to the provisions of the 2014 Act from members or others; and, if so, under what conditions, under what security, and to what limits of amount.	32
Whether any or all shares are transferable, and provision for the form of transfer and registration of the shares, and for the consent of the committee to transfer or registration. Whether any or all shares are withdrawable, and provision for the method of withdrawal, and the payment of the balance due thereon on withdrawing from the society.	3
Provision for the audit of accounts in accordance with Part 7 of the 2014 Act.	16
Whether members may withdraw from the society, and if so, how, and provision for the claims of the representatives of deceased members or the trustees of the property of bankrupt members (or, in Scotland, members whose estate has been sequestrated) and for the payment of nominees.	6
The way in which the society's profits are to be applied.	33
If the society is to have a common seal, provision for its custody and use.	N/A
Whether any part of the society's funds may be invested, and if so by what authority and in what way.	34

\*please add the name of the Committee of Management – e.g. 'The Board'

### Continue to 21

**21 Please provide details of any close links which the society or any member of its committee has, or intends to have, with any society, company or authority**

The following are regarded as evidence of a close link with another society, company or other entity:

- any material contract or arrangement which it is anticipated that the society will enter into in order to undertake its business; and
- any other directorships or senior positions held by members of the committee.

**If there are no close links to report write 'None' in the box below. Do not just leave the box blank.**

The society is affiliated to the CIU
--------------------------------------

Please use separate sheets of paper if you need more space and indicated below how many separate sheets you have used:

0
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**22 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?**

- No  
 Yes

**23 Does the society intend to carry out any regulated activity?**

By 'regulated' we refer to activities regulated by the Financial Services and Markets Act 2000.

- No  
 Yes

**24 Have you used model rules provided by a sponsoring body?**

- No ▶ Continue to question 25  
 Yes ▶ The sponsoring body must complete the boxes below.

Name of the model being used	
Name of sponsoring body	
Signature on behalf of sponsoring body	
Date	dd/mm/yy

## Registration fee

**25 Please tick the relevant box below to confirm the fee submitted with your application**

- £40 ▶ The society is using model rules with no changes
- £120 ▶ The society is using model rules with 1-6 changes
- £350 ▶ The society is using model rules with 7-10 changes
- £950 ▶ The society is using model rules with 11 or more changes
- £950 ▶ The society is not using model rules
- No fee ▶ This only applies to a friendly society converting to a co-operative or community benefit society.

You must pay the registration fee by cheque. **It is not refundable** (even if the society decides to withdraw its application).

### How to pay


- a. Make the cheque payable to the Financial Conduct Authority. We cannot accept post-dated cheques.
- b. Write the name of the society on the back of the cheque.
- c. Send the cheque with the application form.

**Continue to 26**

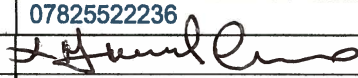
**Member and secretary details**

**26 You must arrange for three members and the Secretary of the society to complete the table below**

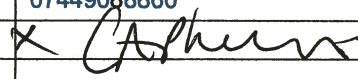
**Member 1**

<b>Name</b>	Trevor Ray
<b>Address</b>	115 Whitefoot Lane Bromley Kent BR15SB
<b>Contact Number</b>	07950457146
<b>Signature</b>	
<b>Date</b>	


**Member 2**

<b>Name</b>	James Mcguire
<b>Address</b>	Hudson House Bromley Road Catford SE6 2RH
<b>Contact Number</b>	07825522236
<b>Signature</b>	
<b>Date</b>	

**Member 3**

<b>Name</b>	Caroline Philips
<b>Address</b>	256 Conisborough Crescent Catford SE6 2SE
<b>Contact Number</b>	07449088860
<b>Signature</b>	
<b>Date</b>	

**Secretary**

<b>Name</b>	Victor Hall
<b>Address</b>	117 Cotton Hill Bromley Kent BR1 5RS
<b>Contact Number</b>	07967254407
<b>Signature</b>	
<b>Date</b>	

**Date of application**

**27 Date the application was submitted**

DATED THIS 30th DAY AUGUST 2017